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PROGRAM MEMO

TO: AREA AGENCY ON AGING DIRECTORS	NO.: PM 10-06(P)
SUBJECT: State Fiscal Year 2010-2011 Area Plan Update to the 2009-2012 Area Plan	DATE ISSUED: March 30, 2010
REVISED	EXPIRES: June 30, 2010
REFERENCES: Older Americans Act, Section 306(a) Title 22 Section 7304(b)	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: <u>AAA Administration</u>	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: Reporting Instructions	
INQUIRIES SHOULD BE DIRECTED TO: John Marklund, Area Plan Team, phone (916) 928-3330; e-mail jmarklund@aging.ca.gov	

This Program Memorandum (PM) provides Area Agencies on Aging (AAAs) with instructions for submitting the State Fiscal Year (SFY) 2010-2011 Area Plan Update (APU) to the 2009-2012 Area Plan (AP). This APU is due to the California Department of Aging (CDA) by May 1, 2010. The attached APU Checklist specifies the items to be included in the APU and will help AAAs meet regulatory requirements (Attachment 1). When AAAs submit a Strategic Plan as their APU, they must ensure that it clearly identifies all required APU elements.

Service Unit Plan (SUP) Revisions

PM 10-07(P), Revisions to the California Aging Reporting System (CARS) releases the new Service Categories and Data Dictionary (Data Dictionary) that becomes effective July 1, 2010. The Data Dictionary replaces the now obsolete Division 4000 document. AAAs must use the Data Dictionary when updating the service unit measures in the SFY 2010-11 Service Unit Plans (SUPs) submitted as part of their APUs.

Health Insurance Counseling and Advocacy Program (HICAP) Revisions

The Centers for Medicare and Medicaid Services (CMS) revised the Federal Fiscal Year 2010-2011 Federal Performance Benchmarks for the State Health Insurance Assistance Program (SHIP). CDA included these revisions in the HICAP SUP for the SFY 2010-11 APU, to ensure California meets these federal benchmarks. CDA has changed HICAP SUP measures to conform to these new federal requirements.

The measures used in SFY 2009-10 are not going to be consistent with those used in SFYs 2010-11 and 2011-12. Consequently, AAAs will only be able to track trends for SFYs 2010-11 and 2011-12. CDA has deleted one State measure, "Total Estimated Number of Attendees Reached in Community Education," because it duplicated the federal measure "Beneficiaries Reached Per 10k Beneficiaries in PSA." CDA returned to numbered measures without the "per 10,000" population base (Attachment 2). This will make the measures more understandable locally (CDA will convert them back to the federal measures when reporting to the federal Centers for Medicare and Medicaid Services).

Title VII B Elder Abuse Prevention Service Unit Plan Objectives

CDA has deleted one unit of service "Educational Materials Developed" to conform to the new Elder Abuse Prevention Quarterly Activity Report that will be used as of July 1, 2010. PM 10-04 (P) includes this new form with instructions. For your convenience the updated version of the Title VII B Elder Abuse Prevention Objectives is attached (Attachment 3).

It is not necessary to submit a full-length Area Plan in order to comply with APU requirements. Please submit an APU that contains only the required components as outlined on the attached checklist. Please retain all original documents at the AAA for CDA review.



Lynn Daucher
Director

Attachments:

APU Checklist
HICAP SUP
Title VII B Elder Abuse Prevention