

## CALIFORNIA DEPARTMENT OF AGING

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# PROGRAM MEMO

CDA 1014 (Rev. 04/11)

TO: <b>Area Agency on Aging Directors</b>	NO.: <b>PM 12-15(P)</b>
SUBJECT: <b>HICAP</b> <b>Fiscal Year 2012-13 Health Insurance Counseling and Advocacy Program Contract Amendment #1</b>	DATE ISSUED: <b>September 25, 2012</b>
REVISED:	EXPIRES: <b>June 30, 2013</b>
REFERENCES: <b>Older Californians Act, Welfare and Institutions Code 9100, et. seq.</b>	SUPERSEDES: <b>PM 12-07(P)</b>
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> CBAS <input checked="" type="checkbox"/> Other: <b>HICAP</b>	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other <p style="text-align: right;"><b>Transmit Revised HICAP Budget Display</b></p>	

**Purpose** This Program Memo (PM) transmits your Fiscal Year (FY) 2012-13 Health Insurance Counseling and Advocacy Program (HICAP) revised Budget Display and Contract Amendment #1.

**Amendment Contents** The California Department of Aging is amending the contract to allocate \$934,574 in One-Time Only (OTO) State Health Insurance Assistance Program (SHIP) funds. These funds consist of unspent Area Agency on Aging (AAA) SHIP grant funds from FY 2011-12, new SHIP Performance Award funds, and unspent State Operations funds. No additional administration dollars are available from these OTO funds.

Amendment #1 includes revisions to Exhibit A, ARTICLE II, Scope of Work.

**Expenditure Details/Deadlines** OTO funds must be expended by March 31, 2013. All other funds must be expended by June 30, 2013. Expenditures must be consistent with SHIP grant Terms and Conditions and previously submitted line item budgets. Submit a revised HICAP Budget (CDA 229) incorporating the attached HICAP Budget Display Amendment #1 to your Fiscal Team Specialist as soon as possible, but no later than 30 days from the date of this PM.

*Continued on next page*

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**Inquiries**

For fiscal inquiries contact your assigned AAA-Based Fiscal Team Specialist.  
For programmatic inquiries contact your assigned HICAP Specialist.

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**Attachments**

- HICAP 2012-13 Amendment #1 Budget Displays
  - HICAP 2012-13 Amendment #1 Contracts (contract package mailed to Agency Contract Representative)
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*Lora Connolly*

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Director