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PROGRAM MEMO

TO: AREA AGENCY ON AGING DIRECTORS	NO.: PM 10-22(P)
SUBJECT: Guidance on Medicare Improvements for Patients and Providers Act Reporting	DATE ISSUED: September 27, 2010
REVISED	EXPIRES: July 1, 2012
REFERENCES: PM 09-15 (P)	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: <u>AAAs, HICAPs and ADRCs</u>	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: Federal Grant	
INQUIRIES SHOULD BE DIRECTED TO: Mark Meis (916-928-2290) or mmeis@aging.ca.gov	

This Program Memo (PM) provides guidance on the data reporting requirements for the Medicare Improvements for Patients and Providers Act of 2008 (MIPPA) project for the first **and** second MIPPA grants. The California Department of Aging (CDA) is providing this information to Area Agencies on Aging (AAA) to insure compliance with reporting requirements of the first and second federal MIPPA grants.

MIPPA Reporting

All data reports must be completed on the Excel spreadsheet, "2010-2012 MIPPA Monthly Reporting Tool," provided by CDA. This spreadsheet is available on the CDA webpage, <http://www.aging.ca.gov/aaa/mippa.asp>. Detailed instructions for completion of the tool are also available on the CDA webpage.

The primary measures for this project consist of *completed and submitted* Low Income Subsidy (LIS) applications and assisting with Medicare Savings Plan (MSP) applications.

Data shall be collected and reported on a monthly basis. Reports are due to CDA on the 20th day of the month following the reporting period (e.g., October reports are due November 20th).

The 2010-2012 MIPPA Monthly Reporting Tool must be used effective October 1, 2010. This means Area Agencies on Aging (AAA), Adult Disabilities Resource Centers (ADRC), and Health Insurance Counseling and Advocacy Program (HICAP) must begin collecting the new federal data

reporting elements as of this date. The first 2010-2012 MIPPA Monthly Reporting Tool should be submitted no later than November 20th. Previous reporting tools will not be accepted.

The 2010-2012 MIPPA Monthly Reporting Tool eliminates the data collection fields indicating which agency performed the activities. CDA needs the total aggregate number of applications, trainings and activities conducted and people reached. AAAs no longer need to identify whether the AAA, the ADRC or the HICAP performed the activities and/or submitted the applications.

The 2010-2012 MIPPA Monthly Reporting Tool now requires data collection on outreach activities to promote and educate people with Medicare about the new wellness and prevention benefits included in the Affordable Care Act. As a result, the reporting tool includes data fields for the collection of these activities and the number of individuals reached.

Each contracting AAA is responsible for collecting and reporting data from all MIPPA providers in their respective Planning and Service Area. This includes HICAPs, ADRCs, and other aging network providers conducting MIPPA activities. There shall be only a single report from each PSA.

The completed 2010-2012 MIPPA Monthly Reporting Tool will be e-mailed to the CDA Data Team Mailbox at datateam.reports@aging.ca.gov. The following file name convention shall be used for all reports, "PSA ## MIPPA Monthly mm-yy" (e.g., PSA 34 MIPPA Monthly 10-10). The date at the end of the file name indicates the month of the report. The e-mail subject line convention is "PSA ## MIPPA Monthly Report mm-yy."

Regular HICAP reporting requires all MIPPA LIS/MSP/Part D applications and/or events completed by the HICAP to be documented also in the Statewide HICAP Automated Reporting Program (SHARP) system.

Questions regarding the MIPPA Monthly Reporting Tool or reporting instructions should be addressed to Mark Meis at mmeis@aging.ca.gov or (916) 928-2290.



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