

**DEPARTMENT OF AGING**

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**PROGRAM MEMO**

TO: AREA AGENCY ON AGING DIRECTORS	NO.: <b>PM 10-18(P)</b>
SUBJECT: <b>Ombudsman Volunteer Recruitment Initiative AB 392 Financial Closeout Report</b>	DATE ISSUED: July 30, 2010
REVISED	EXPIRES: September 1, 2010
REFERENCES: PM 03-13 (P), PM 04-01 (P), PM 04-12 (P), PM 08-23 (P), PM 09-14	SUPERSEDES: <b>PM 09-14 (P)</b>
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: Ombudsman Initiative (VRI)	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: Closeout Report	
INQUIRIES SHOULD BE DIRECTED TO: Pam Healy, Ombudsman Program Consultant, <a href="mailto:phealy@aging.ca.gov">phealy@aging.ca.gov</a> , (916) 928-2198, or Hester Bryant, Acting Ombudsman Program Manager, Office of the State Long-Term Care Ombudsman (OSLTCO), (916) 419-7510	

This Program Memo (PM) provides Area Agencies on Aging (AAAs) with the form and instructions for the Ombudsman Volunteer Recruitment Initiative AB 392 Financial Closeout Report (OMB-CDA 002) and the due date to submit the Closeout Report for FY 2009-2010 to the California Department of Aging (CDA).

The OMB-CDA 002 must be received by **August 30, 2010**, to allow sufficient time for review and approval. Expenditures reported on the OMB-CDA 002 will be used to calculate Federal Citation Penalties Account funds owed to CDA or owed to the AAA.

Please do not email this Closeout Report

Mail the original signed copy of the Financial Closeout Report by the due date to:

Annie Kim, Office Technician  
 California Department of Aging  
 Office of the State Long-Term Care Ombudsman  
 1300 National Drive, Suite 200  
 Sacramento, CA 95834  
 (916) 419-7511

An electronic version of the form will be e-mailed to all AAA Fiscal Officers simultaneously with the distribution of the PM.

A handwritten signature in blue ink that reads "Lynn Daucher". The signature is written in a cursive style and is positioned above the printed name.

Lynn Daucher  
Director

Attachments: Instructions for completing CDA Form 200  
CDA Form 200 template

cc: Ombudsman Program Coordinators