

DEPARTMENT OF AGING

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**PROGRAM MEMO**

TO: AREA AGENCIES ON AGING DIRECTORS	NO.: PM 10- 15(P)
SUBJECT: State Fiscal Year 2009-10 Health Insurance Counseling and Advocacy Program Contract Amendment #2	DATE ISSUED: June 15, 2010
REVISED	EXPIRES: July 1, 2010
REFERENCES:	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input checked="" type="checkbox"/> HICAP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other:	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Transmit Health Insurance Counseling and Advocacy Program Contract Amendments</u>	
INQUIRIES SHOULD BE DIRECTED TO: The Assigned CDA AAA-Based Team Fiscal Specialist.	

This Program Memo (PM) transmits your Fiscal Year (FY) 2009-10 Health Insurance Counseling and Advocacy Program (HICAP) Revised Allocation and Contract Amendment #2. This contract amendment includes a \$400,000 one-time supplemental funding for purchasing computer hardware, software and network access equipment (e.g. air cards), and enhancing and expanding local educational and assistance services for people with Medicare at a level above that supported by the Basic State Health Insurance Assistance Program (SHIP) Grant. HICAP Budget Amendment #2 includes these additional funds with the one-time-only funds from HICAP Budget Amendment #1.

Fifty percent of the one-time supplemental funding, including administration, is distributed equally as a flat rate to each of the 26 contracted jurisdictions. The other fifty percent including administration is allocated based on the number of Medicare beneficiaries in each county using the 2007 Medicare Beneficiary population data from the Centers for Medicare and Medicaid Services (CMS).

HICAP providers should keep a record of goods and/or services purchased with the additional funds. This information may be required in the California Department of Aging (CDA) closeout process.

HICAP Budget (CDA 229)

A revised HICAP Budget (CDA 229), which incorporates the attached HICAP Budget Display Amendment #2, is due to your Fiscal Team Specialist **as soon as possible, but no later than 30 days from the date of this PM**. The CDA 229 is available on the CDA website at <http://www.aging.ca.gov/aaa/fiscalFormDocument.asp>.

Revised Budgets must be submitted electronically to the Fiscal Team using the HICAP fiscal email boxes. As a reminder, payments that include these additional funds will not be processed until CDA has approved the FY 2009-10 HICAP Budget Revision #2, and the FY 2009-10 HICAP contract amendment #2 are returned to and fully executed by CDA. Any unspent federal funds from FY 2009-10 will be reallocated as one-time-only in FY 2010-11 via the contract amendment process.

A handwritten signature in blue ink, appearing to read "Lynn Daucher".

Lynn Daucher
Director

Attachments (Contract package will be mailed to the Agency Contract Representative.)