

DEPARTMENT OF AGING

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**PROGRAM MEMO**

TO: AREA AGENCY ON AGING DIRECTORS	NO.: PM 08-20(P)
SUBJECT: Fiscal Year 2008-09 Health Insurance Counseling and Advocacy Program Contracts and Original HICAP Budgets	DATE ISSUED: April 9, 2008
REVISED	EXPIRES: June 30, 2009
REFERENCES: Older Californians Act, Welfare and Institutions Code 9100, et. seq.	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input checked="" type="checkbox"/> HICAP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Transmit FY 2008-09 HICAP Contracts and Revised Budget Forms</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your Assigned Fiscal Team Specialist	

This Program Memo (PM) transmits your Fiscal Year (FY) 2008-09 Health Insurance Counseling and Advocacy Program (HICAP) Contract, based on the Planning Estimates issued in PM 08-19. All policies specified in PM 08-19 remain in effect.

HICAP Contracts

Please sign and return all four copies of the contract (Std 213), with original signatures to:

California Department of Aging
 Contracts and Business Services Section
 1300 National Drive, Suite 200
 Sacramento, CA 95834

Budget Due Date

The original FY 2008-09 HICAP Budget (CDA 229) is due to your Fiscal Team Specialist **as soon as possible, but no later than 30 days from the date of this PM**. Submit budgets electronically to the Fiscal and Contracts Team using the Team's CBSP fiscal email mailboxes. The original CDA 229 must incorporate the amounts specified in the HICAP Budget Display attached to your FY 2008-09 HICAP Contract.

HICAP Payments

As a reminder, FY 2008-09 HICAP payments will not be processed until the original FY 2008-09 HICAP Budget is approved by CDA and the FY 2008-09 HICAP contract is returned to and fully executed by CDA.

A handwritten signature in blue ink that reads "Lynn Daucher". The signature is written in a cursive style and is contained within a light gray rectangular box.

Lynn Daucher
Director

Enclosures