

## DEPARTMENT OF AGING

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# PROGRAM MEMO

TO: <b>AREA AGENCY ON AGING DIRECTORS</b>	NO.: <b>PM 05-18 (P)</b>
SUBJECT: <b>Fiscal Year 2005-06 Area Plan Contract Amendment #1</b>	DATE ISSUED: 12-12-2005
REVISED	EXPIRES: 7-1-2006
REFERENCES: <b>Older Americans Act amendments of 2000; Older Californians Act, Welfare and Institutions Code 9100, et., seq.; PM 04-04 (P)</b>	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III-C1/C2 <input checked="" type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input checked="" type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input checked="" type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Transmit Amended AP Contract</u>	
INQUIRIES SHOULD BE DIRECTED TO: <b>Your Assigned AAA-Based Team Fiscal Specialist</b>	

Attached are four copies of your amended Area Plan Contract for Fiscal Year (FY) 2005-06. Please sign and return all four copies of the amendment (Std. 213), with original signatures to:

California Department of Aging  
 Business Services and Contracts Section  
 1300 National Drive, Suite 200  
 Sacramento, CA 95834

The attached amended contract incorporates the following adjustments:

- Approved transfers of General and Federal Funds
- Allocation of One-Time-Only (OTO)
  - 2004-05 Unexpended Funds
  - Supplemental Federal Grant
- USDA/NSIP changes
- Addition of Language for Transfer of Funds



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## Approved Transfers

The amended contract includes transfers requested and approved in the original FY 2005-06 Area Plan Budget.

## Federal One-Time-Only Funds

There are two sources of OTO funds included in the Area Plan Budget Display: (1) all unexpended federal funds carried over from FY 2004-05 were reallocated to those AAAs where they were identified as unexpended. (2) In Federal Fiscal Year (FFY) 2005, the California Department of Aging (CDA) received a supplemental federal grant of \$793,213 for Title III local assistance programs. These funds were allocated in accordance with the Intrastate Funding Formula.

Total Title III/VII federal OTO funding available for allocations to AAAs is:

### Program

Supportive Services (III B)	\$3,964,866
Ombudsman (III B)	6,559
Congregate Nutrition (III C-1)	1,720,971
Home Delivered Nutrition (III C-2)	1,224,630
Preventive Health (III D)	425,147
Family Caregiver Support (III E)	3,710,877
Ombudsman (VII A)	6,073
Elder Abuse (VII B)	<u>75,061</u>
Total Title III/VII OTO Funds	\$11,134,184

Title III/VII (including III E) OTO funds must be used for OTO purposes and cannot be used to increase baseline needs. Title III/VII (including III E) OTO funds can only be used for the following purposes:

- (1) The purchase of equipment which enhances the delivery of services to the eligible service population;
- (2) Home and community-based projects which assist families and/or caregivers to maintain the eligible service population in a home environment, as approved by the CDA; or
- (3) Innovative pilot projects as approved by the CDA.

## Nutrition Services Incentive Program Changes

Nutrition Services Incentive Program Changes (NSIP) allocations have been adjusted based on the Final FY 2003-04 meal counts and final FFY 2005 Notice of Grant Award (NGA). The CDA received the final FFY 2005 NGA on September 1, 2005, that reflected a decrease of \$534,223 in NSIP funding. The CDA had sufficient funds to process NSIP payments through September 2005. However, CDA must reduce funding levels in FY 2005-06 by a total of \$400,672 (75% of the decrease) to comply with the NGA.

### **Transfer Language**

Exhibit B of the CDA contract is amended to identify allowable transfers between programs. This language also allows CDA to process transfers without the formal amendment process when there is no change to the total amount of the agreement.

### **Budget Revision**

An Area Plan Budget (CDA 122) that incorporates the amounts specified in the Area Plan Budget Display attached to the amended contract is **due to your assigned AAA-Based Team Fiscal Specialist no later than 30 days from the date of this PM.**

As a reminder, OTO payments will not be processed until the revised CDA 122 is approved by CDA and the Area Plan Contract Amendment #1 is executed.

***((Original signed by Lora Connolly))***

Lora Connolly  
Acting Director

Attachment (AAA's only)