

DEPARTMENT OF AGING

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PROGRAM MEMO

TO: AREA AGENCY ON AGING DIRECTORS	NO.: PM 05-12 (P)
SUBJECT: Ombudsman Volunteer Recruitment Initiative Financial Closeout Report	DATE ISSUED: 7-19-05
REVISED: JULY 11, 2005	EXPIRES: Until Superseded
REFERENCES: PM 03-13 (P), PM 04-01 (P)	SUPERSEDES: PM 04-12 (P)
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input checked="" type="checkbox"/> Other: Ombudsman Initiative	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: Closeout Report	
INQUIRIES SHOULD BE DIRECTED TO: Jana Matal, Ombudsman Program Manager, Office of the State Long-Term Care Ombudsman (OSLTCO), jmatal@aging.ca.gov , 916-323-6681	

The purpose of this Program Memo (PM) is to provide Area Agencies on Aging (AAAs) with the form and instructions for the Ombudsman Volunteer Recruitment Initiative Financial Closeout Report (OMB-CDA 002) and to provide the due date to submit the closeout report for FY 2004-05 to the California Department of Aging (CDA).

The OMB-CDA 002 must be received by August 30, 2005, to allow sufficient time for review and approval. Expenditures reported on the OMB-CDA 002 will be used to calculate Federal Citation Penalties Account funds owed to CDA or owed to the AAA.

The original signed copy of the Financial Closeout Report should be mailed by the due date to:

Tori Raby
 California Department of Aging
 Office of the State Long-Term Care Ombudsman
 1600 K Street
 Sacramento, CA 95814



Computer files of the form will be e-mailed to all AAA Fiscal Officers simultaneously with the distribution of the PM. The closeout report may be e-mailed as an attachment to Tori Raby at stateomb@aging.ca.gov.

((Original signed by Lora Connolly))

Lora Connolly
Acting Director

Attachments (2)

cc: Ombudsman Program Coordinators