

DEPARTMENT OF AGING

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PROGRAM MEMO

TO: AREA AGENCIES ON AGING (AAA)	NO.: PM 03-21 (P)
SUBJECT: Fiscal Year (FY) 2003-04 Title V Planning Estimates amendment #1	DATE ISSUED: November 12, 2003
REVISED:	EXPIRES: Until Superseded
REFERENCES: PM 03-19(P)	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-F <input checked="" type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Title V Planning Estimates for FY 2003-04</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your Assigned SCSEP Program Specialist	

Attached are the revised Title V allocations for State FY 2003-04 for the Senior Community Service Employment Program (SCSEP). The adjustments reflect the actual grant funds received from the US Department of Labor (DoL) and some redistribution of participant slots.

New Training Options

DoL will issue through an Older Worker Bulletin, new training options available for SCSEP participants who have been placed in a community service assignment prior to unsubsidized placement. The new training options are:

- Trial Employment
- On-the-Job Experience (OJE)

Although verbal approval was received from DoL, formal guidance related to these new training options will be issued by the California Department of Aging (CDA) once specific requirements are released. AAAs implementing either of these options must budget and report expenditures as follows:

- Trial Employment must be budgeted in the "Program Enrollee Wages/Fringe Benefits" cost category.
- OJE option must be budgeted in the "Program Other" cost category.



AAAs who plan to implement the Trial Employment or OJE option must submit to CDA a brief statement describing their training concept and receive approval prior to implementation.

Budget Revisions

A revised SCSEP Budget (CDA 35), which incorporates the attached Title V Planning Estimate amendment, is due to your AAA-Based Team **as soon as possible, but no later than 30 days from the date of this PM**. All State funds allocated on this amended Planning Estimate must be included in the budget as Enrollee Wages.

Original Signed By Lora Connolly for

Lynda Terry
Director

Attachments