

CDA Annual Data Validation & NAPISCare Training (FY 2012-13)

September 10, 2013

10:30 am – 12:00 pm

Questions and Answers

Q Will we be notified when RTZ has completed the uploading process of our 4th qtr. reports?

A Yes. CDA will send an email to all AAA MIS Contacts when the NAPISCare Module is available.

Q When will our Q4 data be uploaded and available for review in the NAPISCare module?

A NAPISCare data will be available on or before September 16, 2013.

Q We would very much appreciate if material presented is available following the meeting.

A Training materials were emailed to all enrolled participants prior to the webinar. Materials will also be posted to the CDA Data Reporting web page. CDA will send an email to all AAA MIS Contacts when the materials are posted on the website.

Q You will only add the clients from medication mgt to health promotion if they were not served under health promotion as well, right?

A Yes. Only add the Medication Management estimated clients that have not already been reported as Health Promotion clients to obtain an estimated unduplicated client count.

Q What are minority FTE's?

A FTE is an acronym for "Full-Time Equivalent" staff. A minority individual, for information collection purposes, is an individual who self-identifies as:

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander

(Please refer to page 21 in the "SPR_Draft_Form_2013")

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Questions & Answers, *continued*

Q Normally you send out a review of our data submission for logic errors and questionable data. Will you be doing that for 4th quarter? Or is the idea, you will send us the Questionable Error Checks after we populate NAPISCare.

A The Annual Error Report will be comprised of logic errors and questionable data from the AAA's NAPISCare data. CDA will not send a separate data check for the 4th quarter data submission.

Q What's considered a non-registered meal?

A Home-Delivered Meals and Congregate Meals are registered programs. However, sometimes you may serve an eligible client without completing an intake (e.g., holiday meal with new clients). These meals are called "non-registered meals." The clients are eligible for the meal, but you are unable to collect client demographic data. These meals are reported as "non-registered meals."

Q The Annual Error Report due date and the three-month fiscal budget closeout due date are both October 31, 2013.

A If you anticipate any difficulty meeting the deadline, please contact your CDA Fiscal Analyst.
